

**To: ACE PTA Members**  
**From: Greg Dyer, President**  
**Date: Monday, November 1, 2010**  
**Re: 30 Day Notification of proposed PTA By-Laws Revisions**

Local PTA units (such as the All City Elementary PTA) are required to submit updated bylaws to the South Dakota PTA at least every three years. Local PTA unit bylaws are based on a template provided by the South Dakota PTA.

The process for making any changes to the bylaws requires that PTA membership receive a thirty (30) day notice of any proposed bylaw revisions. After the notification period, at a general membership meeting a two-thirds vote of the members present is required to pass any proposed changes or amendments to the bylaws, a quorum (at least 10 members) being present. See Article XVI: Amendments of the current bylaws for details. This memo constitutes the 30 day notice.

A general membership meeting is called at which the bylaws and the proposed revisions will be open for discussion and voting. This general membership meeting is scheduled for:

**Monday, December 6 at 12:00 pm**  
**in the Jane Addams Library**

A copy of the current and proposed bylaw revisions is available on the PTA Bulletin Board in the hallway. If you would like your own printed copy of the current and proposed revised bylaws, or if you have any questions about the proposed revisions or process for revising the bylaws, please contact any PTA officer.

To better match the bylaws with our current practices, the PTA Board recommends the following changes to the ACE PTA bylaws:

#### Article VI – Officers

Existing: “Section 2. Officers shall be elected in the month of April.”

Proposed: “Section 2. Officers shall be elected in the month of March.”

Existing: “Section 5. Officers shall assume their official duties June 1 in which they are elected ....”

Proposed: “Section 5. Officers shall assume their official duties following the close of the meeting in July in which they are elected....”

Existing: “Section 7. There shall be a nominating committee composed of 5 members who shall be elected by this local PTA at a regular general membership meeting at least 3 months prior to the election of officers....”

Proposed: “Section 7. There shall be a nominating committee composed of 3 members who shall be elected by this local PTA at a regular general membership meeting at least 2 months prior to the election of officers....”

Existing: “Section 7.b. The nominating committee shall nominate an eligible person for each office to be filled and report its nominees at the regular general membership meeting in March, at which time additional nominations may be made from the floor.”

Proposed: “Section 7.b. The nominating committee shall nominate an eligible person for each office to be filled and report its nominees at the regular general membership meeting in February, at which time additional nominations may be made from the floor.”

## Article X – Committees

Existing: “Section 2. The standing committees of this local PTA shall be:

- a. Membership Committee
- b. Legislation Committee
- c. Parent Involvement Committee
- d. Student Learning and Achievement Committee
- e. Staff Appreciation Committee
- f. Community Relations Committee
- g. Technology, Science, and Math Committee
- h. Facility and Safety Committee”

Proposed: “Section 2. The standing committees of this local PTA shall be:

- a. N/A”

*Rationale: The functions of various standing committees currently listed in the bylaws have, over the years, been integrated into various staff and volunteer responsibilities. None of the standing committees listed are in active operation. The PTA would still be able to create a special committee for any of these purposes should the need for one or more of these committees arise.*

## Article XI – General Membership Meetings

Existing: “Section 1. Regular meetings of this local PTA shall be held on 1<sup>st</sup> Monday, unless otherwise provided....”

Proposed: “Section 1. Regular meetings of this local PTA shall be held on the first Monday of each month, unless otherwise provided....”

Existing: “Section 4. 10 members shall constitute a quorum for the transaction of business in any meeting of this local PTA.”

Proposed: “Section 4. 7 members shall constitute a quorum for the transaction of business in any meeting of this local PTA.”